**Health & Safety Award**

**Best Practice Awards 2019**

**Entry Form** (For all members)

***Awards will be given in two categories based on size of company***

**Theme: Physical Safety, Behavioural Safety or Occupational Health**

**The deadline for submissions is Friday 15th February 2019**

|  |  |
| --- | --- |
| **Entrant Company:** |  |
| **Entrant Contact Name:** |  |
| **Site Name:** |  |
| **Project Name/Description:** |  |
| **Number of Employees in Precast Operations** (please tick):  | **Less than 250**  | **250 or more** |
| **Address:** |  |
| **Tel:** |  |
| **Email:** |  |
| **Senior Manager Signature:** |  |
| **Date:** |  |

Checklist:

1. Completed Entry Form, including Senior Site Manager’s signature
2. Additional paperwork explaining to the judges;
* Description of the problem
* Recommendations/actions
* Evidence
* Cost/benefit statement
* Steps taken to maintain improvement
* Pre and post risk assessments
* High Resolution images
* Summary, structured into Task, Problem, Solution & Result

Submission of hard copy and e-documents of entry in MS word, PDF format, electronic media storage or via email.

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**General Conditions**

**1.** Entries may be submitted by any of the parties listed on the entry form.

**2.** Any or all of the Judges must be allowed access to any project submitted to enable them to inspect it prior to recommending it for an award.

**3.** The Judges will have the right to reject any entry for which the documentation does not in the opinion of the Judges comply with the above details, or to request additional information in support of the application.

**4.** All materials submitted in connection with entries shall become the property of British Precast.

**5.** British Precast reserves the right, without the payment of fees or royalties, to make whatever use it may consider desirable of all material submitted in connection with the entries, including the publication of photographs and names, and to select from the entries at its own discretion material for exhibition or publication, irrespective of the results of the award.

**6.** The decision of the Judges shall be binding on all persons. The discretion of the Judges to make or withhold an award or awards is absolute. No form of discussion or correspondence relating to any decisions will be entered into by the Judges.

**7.** The Judges may make no awards if suitably outstanding entries are not submitted.

**8.** By submitting an entry for this award, the party making the submission hereby warrants to the Judges and to British Precast that it owns the copyright to all of the plans, photographs and other images submitted, or has obtained the copyright owner’s consent to the submission, and the potential use of them as outlined in the paragraphs above, and the party making the submission hereby indemnifies British Precast and the Judges against any liability that may arise out of the submission to, or use by, British Precast of any such plans, photographs or other images, howsoever arising.

**Submission of hard copy and e-documents of entry in MS word, PDF format, electronic media storage or via email.**

**One Entry Form for each distinct Entry. Entries will be considered for any additional categories and do not need to be duplicated.**

**All entries shall be submitted to: amy.potter@britishprecast.org**